

## SOUTHSIDE ESTATES HOME OWNER ASSOCIATION

### Request for Architectural Modifications

HOA Board review is recommended for changes made by a homeowner that can affect the community. Please complete this form and submit it to our Property Manager at the address below. Please allow 10 days for processing prior to starting any project. Please note what the project is for and submit one request for each separate project.

Fences \_\_\_\_\_ Painting \_\_\_\_\_ Remodeling \_\_\_\_\_ Miscellaneous \_\_\_\_\_

Explanation of project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Homeowner name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Please note the following requirements:

**Fencing** – Homeowner is responsible for locating property corner pins and locating any utilities in an existing easement. Type, color and style of fence is required.

**Exterior Painting** – Please provide a MINIMUM of a 6x6 color sample of each color being used.

**Exterior Remodeling** – Please provide a detailed description of the work to be performed along with detailed design paperwork and drawings including setbacks.

**Miscellaneous** - Please provide a detailed description of the project/issue.

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Approved: \_\_\_\_\_ Date \_\_\_\_\_ Signed: \_\_\_\_\_

Not Approved: \_\_\_\_\_ Date \_\_\_\_\_ Reason: \_\_\_\_\_

**Western Mountains Property Management, 33 Hunter Circle #1, Kalispell, MT 59901**

Phone: 406-257-1302 or Email to: dawn@westernmountains.com